



Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Republic of Guinea

National Commission to fight against the
proliferation and illicit circulation of small arms
and light weapons (NatCom-SALW)

Project No.: ATT.VTF.G2024.008GIN

March 31st, 2026

Arms Trade Treaty Voluntary Trust Fund - Interim Report

Project number	ATT.VTF.G2024.008GIN
Grantee name	Republic of Guinea
Project title	Strengthening the legislative and regulatory framework on weapons
Grant Amount	USD 81,418
Interim Report submission date	March 31 st , 2026
Period covered under this report (DD/MM/YY – DD/MM/YY)	November 15, 2024 – march 31 st , 2026

1. Project activities and outcomes

- a Briefly outline the project activities that have been completed to date. If you are implementing more than one activity, please provide details on each.

To support the implementation of the Arms Trade Treaty (ATT) by States Parties, a Voluntary Trust Fund (VTF) was established. Within this framework, the Republic of Guinea received funding for a project entitled "Strengthening the Legislative and Regulatory Framework on Arms" through the development of a National Arms Control Policy.

To this end, in accordance with the schedule, the following activities were implemented:

1. Establishment of a Working Group:

During the implementation of this activity, a working group was established, composed of fifteen (15) executives from the central administration and civil society organizations. This working group met for three (03) days and developed the terms of reference for the recruitment of a consultant.

2. Development of a national arms control policy draft by the Consultant:

As a prelude to this activity, a call for applications was published by the public procurement department of the Ministry of National Defense in accordance with the rules and procedures established in the Republic of Guinea. Following the selection process, a candidate was selected to develop the draft national arms control policy in accordance with the terms of reference. This work was carried out by the Consultant in accordance with the contractual clauses and resulted in the availability of the related document.

3. Organization of the Restitution Workshop:

Following the Consultant's submission of the draft national arms control policy, a restitution workshop funded by the Guinean government was organized from June 10 to 11, 2025. It brought together forty (40) participants, including members of the National Commission for the Fight against the Proliferation and Illicit Circulation of Small Arms and Light Weapons (NatCom-SALW), an expert from the United Nations Development Program (UNDP), and national experts.

Discussions focused on the substance and form of the document. Proposals and amendments were made. Following intensive work, the document was adopted by the plenary session, subject to the consideration of the proposals made.

4. Organization of the National Validation Workshop:

Following the adoption of the draft national arms control policy by the National Commission on Small Arms and Light Weapons (NATCOM-SALW), a national validation workshop was held on July 16 and 17, 2025. Fifty (50) officials, including members of NATCOM-SALW, the central administration, governorates, civil society, and UNDP, participated. Interactive discussions resulted in proposals and amendments. The document was finally adopted in plenary session, subject to the consideration of the proposals made.

5. Submission of the draft of the national arms control policy to the government for validation:

In the ongoing implementation of the project's planned activities, the amended draft of the national arms control policy, along with a final report and a summary note, were submitted to the Minister of National Defence for the Government's approval.

b Describe how the project is assisting with your implementation of the ATT.

The development of a national arms control policy and its popularization will contribute greatly to the implementation of the ATT because this will allow the country to have a single frame of reference for arms control, to raise awareness among stakeholders on national security issues related to arms, to promote a common understanding of arms control, to encourage citizen participation in the decision-making process.

c Are all the project activities as specified in the Project Schedule (see Annex H of the Grant Agreement) on track?

Yes ☒ No ☐

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in **YELLOW** in the Project Schedule using the drop-down menu in Column F. Please also include Comments in Column G where you think appropriate (e.g. to explain why certain activities have not been completed on time).

Due to the limited availability of applications and the specific requirements of the position, the consultant selection process took longer than anticipated. A new timeline was therefore proposed and accepted.

It should also be noted that difficulties related to the government's schedule, which prioritized the organization of major political events namely, the referendum for the adoption of a new constitution, the presidential, legislative, and municipal elections prevented the document from

being validated and disseminated. A second timeline was therefore necessary and was also accepted.

Although considerable efforts were made to meet the agreed deadlines, the aforementioned reasons, which remain relevant, prevented the completion of the third project activity: the dissemination of the national arms control policy. Consequently, the project's completion date of March 31st, 2026, cannot be met.

However, it is important to emphasize on the fact that², to date, the document has been reviewed and forwarded by the General Secretariat of the Government to the Interministerial Council. The Ministry of National Defence, which oversees the National Commission for the Fight Against the Proliferation and Circulation of Small Arms and Light Weapons (NatCom-SALW), is currently making the necessary efforts to secure the Government's approval of the draft National Arms Control Policy as soon as possible.

Interim expenditure report

[Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Interim Report in Attachment 2.](#)

2. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Beneficiary means NatCom-SALW.

Consultant means **Dr. Abdourahamane DIALLO.**

I, **General Bambo Fofana**, being a person duly authorized by the Beneficiary, hereby certify that:

1. The consultant has been engaged by the Beneficiary as of the date of signature of the grant agreement to provide services under the project.
2. The services provided by the consultant to the grant recipient have commenced and are progressing in accordance with the grant agreement.
3. The amount paid by the grant holder to the consultant for the provision of services to contribute to the implementation of the grant project to date is fifteen thousand (15,000) US dollars.
4. This contract has benefited from tax exemptions pursuant to express exemptions provided for in the laws and regulations in force in the Republic of Guinea. Consequently, the amount paid to the consultant is exclusive of tax.
5. I have attached a receipt from the consultant confirming that the amount mentioned in point 3 above has been paid in full by the grantee.
6. All information I have provided to the ATT Secretariat (including the content of this declaration) is complete, true, and correct.
7. I am aware of the grant recipient's obligations under the grant agreement, including the need to keep the ATT Secretariat informed of any circumstances that may affect the objectives, completion, and/or results of the agreed project.
8. I am aware that the grant agreement authorizes the ATT Secretariat to terminate the grant agreement and request reimbursement of funds paid to the grant recipient in the event that the grant recipient fails to comply with the grant agreement.

Signed



.....Date March 31st, 2026

Primary Contact Person

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services

This contract benefited from tax exemption in application of express exemptions provided for by the legislative and regulatory texts in force in the country. Consequently, the amount paid to the consultant is exclusive of tax.

- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

Name of Grant Recipient	Republic of Guinea
Department or Agency	NatCom-SALW
Posting Date	
Project code	622024

INSTRUCTIONS

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original

Project No.	ATT.VTF.G2024.008GIN
Reporting period	November 15, 2024 – March 31st 2026
Local Currency Code	GNF
Grant received in USD (1st installment and 2nd instal	75719

<https://www.oanda.com/currency/converter/>
Click above first cell for exchange rate site

General Details				Total Budget	Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD
Personnel costs	1	Fees of a consultant for the development of the draft National Arms Control Policy in the Republic of Guinea	consultant payment receipt dated February 14, 2025, Consultant payment receipt dated August 4th, 2025 and Consultant payment receipt dated october 24, 2025	15,000.00	136,363,500.00	0.0001	15,000.00	-	60,719.00
	2	Development of the terms of reference (TOR) for the recruitment of a consultant for the development of the draft National Arms Control Policy	Status of the payement for the depeloment of the terms of reference of (TOR) for the recrutement of a consultant	2,250.00	20,452,500.00	0.0001	2,249.78		58,469.22
	3	Incentives for the 36 participants in Conakry for the validation workshop of the National Arms Control Policy	incentive status for the 36 participants of Conakry for the validation workshop,	3,600.00	32,724,000.00	0.0001	3,600.00	-	54,869.22
	4	Incentives for the 46 participants from Conakry for the popularization workshop of the National Arms Control Policy		4,600.00		0.0001	-		54,869.22
Travel costs	5	Transportation for the 14 participants coming from the interior of the country for the validation workshop of the preliminary draft of the		-		0.0001	-	-	54,869.22
	6	Participants from Boké	Status of payment of transportation of participants from Boké	48.00	436,000.00	0.0001	47.96	0.04	54,821.26
	7	Participants from Kindia	Status of payment of transportation of participants from Kindia	36.00	327,000.00	0.0001	35.97	0.03	54,785.29
	8	Participants from Mamou	Status of payment of transportation of participants from Mamou	76.00	690,000.00	0.0001	75.90	0.10	54,709.39
	9	Participants from Labé	Status of payment of transportation of participants from Labé	96.00	872,000.00	0.0001	95.92	0.08	54,613.47
	10	Participants from Faranah	Status of payment of transportation of participants from Faranah	96.00	872,000.00	0.0001	95.92	0.08	54,517.55
	11	Participants from Kankan	Status of payment of transportation of participants from Kankan	120.00	1,090,000.00	0.0001	119.90	0.10	54,397.65
	12	Participants from N'Zérékoré	Status of payment of transportation of participants from N'zérékoré	164.00	1,490,000.00	0.0001	163.90	0.10	54,233.75
	13	Transportation for the 14 participants in the workshop on the popularization of the National Arms Control Policy coming from the		-		0.0001	-	-	54,233.75
	14	Participants from Boké		48.00		0.0001	-	48.00	54,233.75
	15	Participants from Kindia		36.00		0.0001	-	36.00	54,233.75
	16	Participants from Mamou		76.00		0.0001	-	76.00	54,233.75
	17	Participants from Labé		96.00		0.0001	-	96.00	54,233.75
	18	Participants from Faranah		96.00		0.0001	-	96.00	54,233.75
	19	Participants from Kankan		120.00		0.0001	-	120.00	54,233.75
	20	Participants from N'Zérékoré		164.00		0.0001	-	164.00	54,233.75
Operating costs	21	Daily subsistence allowance for participants for nights spent outside Conakry		-		0.0001	-	-	54,233.75
	22	Participants from Kankan	Invoice N°858 of july 14, 2025	668.00	6,072,000.00	0.0001	667.92	0.08	53,565.83
	23	Participants from N'Zérékoré	Invoice N°857 of july 14, 2025	668.00	6,072,000.00	0.0001	667.92		52,897.91
	24	Daily subsistence allowance for participants for nights spent in Conakry		-		0.0001	-	-	52,897.91

25	Participants from Boké	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Boké	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	51,542.93
26	Participants from Kindia	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Kindia	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	50,187.95
27	Participants from Mamou	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Mamou	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	48,832.97
28	Participants from Labé	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Labé	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	47,477.99
29	Participants from Faranah	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Faranah	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	46,123.01
30	Participants from Kankan	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from Kankan	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	44,768.03
31	Participants from N'Zérékoré	Definitive Invoice N°250725001 of july 25, 2025 and Incentive status of participants from N'Zérékoré	1,356.00	12,318,000.00	0.0001	1,354.98	1.02	43,413.05
32	Daily subsistence allowance for participants in Two-day workshop on the popularization of the National Arms Control Policy		-		0.0001	-	-	43,413.05
33	Daily subsistence allowance for participants for nights spent outside Conakry		-		0.0001	-	-	43,413.05
34	Participants from Kankan		668.00		0.0001	-	668.00	43,413.05
35	Participants from N'Zérékoré		668.00		0.0001	-	668.00	43,413.05
36	Daily subsistence allowance for participants for nights spent in Conakry		-		0.0001	-	-	43,413.05
37	Participants from Boké		1,356.00		0.0001	-	1,356.00	43,413.05
38	Participants from Kindia		1,356.00		0.0001	-	1,356.00	43,413.05
39	Participants from Mamou		1,356.00		0.0001	-	1,356.00	43,413.05
40	Participants from Labé		1,356.00		0.0001	-	1,356.00	43,413.05
41	Participants from Faranah		1,356.00		0.0001	-	1,356.00	43,413.05
42	Participants from Kankan		1,356.00		0.0001	-	1,356.00	43,413.05
43	Participants from N'Zérékoré		1,356.00		0.0001	-	1,356.00	43,413.05
44	Publication of the ToR relating to the recruitment of a Consultant for the development of the National Arms Control Policy	Definitive Invoice N°77/RIG/12/2024 of december 16, 2024 ; Definitive Invoice N°529/Hor/FD/12/2024 of december 16, 2024 ; Invoice paper (01) N°567/JAO/12/2024 of december 16, 2024 Definitive	1,746.00	15,750,000.00	0.0001	1,732.50	13.50	41,680.55
45	Rental of an equipped room (sound system and video projector) for 02 workshops and for 02 days per workshop (validation and popularization of the National Weapons Control Policy)	Definitive Invoice N°17072025 of july 17, 2025	2,792.00	12,690,000.00	0.0001	1,395.90	1,396.10	40,284.65
46	Catering for 15 participants for 03 days, during the development of the TDR for the recruitment of a Consultant for the development of the National Arms Control Policy		-		0.0001	-	-	40,284.65
47	Coffee break	Invoice N°1724 of november 22, 2024	270.00	2,452,500.00	0.0001	269.78	0.22	40,014.87

	48	Lunch break	Invoice N°1724 of november 22, 2024	765.00	6,952,500.00	0.0001	764.78	0.22	39,250.09
	49	Mineral water	Invoice N°1724 of november 22, 2024	45.00	405,000.00	0.0001	44.55	0.45	39,205.54
	50	Catering for 50 participants for 02 days during the validation workshop of the National Arms Control Policy		-		0.0001	-	-	39,205.54
	51	Coffee break	Definitive Invoice N°17072025 of july 17, 2025	600.00	5,450,000.00	0.0001	599.50	0.50	38,606.04
	52	Lunch break	Definitive Invoice N°17072025 of july 17, 2025	1,700.00	15,450,000.00	0.0001	1,699.50	0.50	36,906.54
	53	Mineral water	Definitive Invoice N°17072025 of july 17, 2025	100.00	900,000.00	0.0001	99.00	1.00	36,807.54
	54	Catering for 60 participants for 02 days during the popularization workshop of the National Arms Control Policy		-		0.0001	-	-	36,807.54
	55	Coffee break		720.00		0.0001	-	720.00	36,807.54
	56	Lunch break		2,040.00		0.0001	-	2,040.00	36,807.54
	57	Mineral water		120.00		0.0001	-	120.00	36,807.54
	58	50 pages A5 notepads		50.00		0.0001	-	50.00	36,807.54
	59	Folder shirts		50.00		0.0001	-	50.00	36,807.54
	60	Flip Chart		5.00		0.0001	-	5.00	36,807.54
	61	Ball pens (packages)		12.00		0.0001	-	12.00	36,807.54
	62	Paper trains (packages)		12.00		0.0001	-	12.00	36,807.54
	63	Markers		4.00		0.0001	-	4.00	36,807.54
	64	Reproduction of the materials from the preliminary draft of the National Arms Control Policy	Invoice N°0128/2025 of july 2nd, 2025	2,500.00	22,725,000.00	0.0001	2,499.75	0.25	34,307.79
	65	bindings	Invoice: N°0129/2025 of july 2nd, 2025	50.00	450,000.00	0.0001	49.50	0.50	34,258.29
	66	Office supplies for the National Arms Control Policy popularization workshop		-		0.0001	-	-	34,258.29
	67	50 pages A5 notepads	Invoice N°2967 of july 14, 2025	60.00	545,000.00	0.0001	59.95	0.05	34,198.34
	68	Folder shirts	Invoice N°2967 of july 14, 2025	60.00	545,000.00	0.0001	59.95	0.05	34,138.39
	69	Flip Chart	Invoice N°2967 of july 14, 2025	5.00	45,000.00	0.0001	4.95	0.05	34,133.44
	70	Ball pens (packages)	Invoice N°2967 of july 14, 2025	12.00	109,000.00	0.0001	11.99	0.01	34,121.45

71	Paper trains (packages)	Invoice N°2967 of July 14, 2025	12.00	109,000.00	0.0001	11.99	0.01	34,109.46
72	Markers	Invoice N°2967 of July 14, 2025	4.00	36,000.00	0.0001	3.96	0.04	34,105.50
73	Printing of the validated National Arms Control Policy document, to be sent to the government for approval	Invoice N°0958/2025 of October 20, 2025	3,000.00	27,270,000.00	0.0001	3,000.00	-	31,105.50
74	Printing of the National Arms Control Policy document approved by the government		9,000.00		0.0001	-	9,000.00	31,105.50
75	Media coverage by 03 channels including: (01) audio, 01 audiovisual, 01 online press, of the validation workshop of the National Arms Control Policy	Invoice N°305/2025 of July 17, 2025 ; of July 17, 2025 ; 2025 Invoice N°1099 Invoice N°11 of July 17,	750.00	6,817,500.00	0.0001	749.93	0.07	30,355.57
76	Confection of 02 banners	Invoice N°0216/2025 of July 2nd, 2025	240.00	2,181,000.00	0.0001	239.91	0.09	30,115.66
77	Media coverage by 03 channels including: (01) audio, 01 audiovisual, 01 online press, of the popularization workshop of the National Arms Control Policy		750.00		0.0001	-	750.00	30,115.66
78	Confection of 02 banners		240.00		0.0001	-	240.00	30,115.66
			76,092.00	414,569,500.00		45,603.34	25,888.36	30,115.66

* **Description 2 - Receipt or Invoice No. - Date:** include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

****Actual spend to date:** insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature:

Contact Person BAMBO FOFANA



26.Mar.26

Financial officer Mark Alseny BANGOURA



26.Mar.26

Head of the ATT Secretariat



6/10/2026.

RECONCILIATION
GUINEA-ATT.VTF.G2024.008GIN
2024

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
Fees of a consultant for the development of the draft National Arms Control Policy in the Republic of Guinea	15,000.00	12,000.00	3,000.00	15,000.00	-	60,719.00	100%
Development of the terms of reference (TOR) for the recruitment of a consultant for the development of the draft National Arms Control Policy	2,250.00	2,249.78	-	2,249.78	0.22	58,469.22	100%
Incentives for the 36 participants in Conakry for the validation workshop of the National Arms Control Policy	3,600.00	3,600.00	-	3,600.00	-	54,869.22	100%
Incentives for the 46 participants from Conakry for the popularization workshop of the National Arms Control Policy	4,600.00	-	-	-	4,600.00	54,869.22	0%
Travel costs							
Transportation for the 14 participants coming from the interior of the country for the validation workshop of the preliminary draft of the National Arms Control Policy	-	-	-	-	-	54,869.22	
Participants from Boké	48.00	47.96	-	47.96	0.04	54,821.26	100%
Participants from Kindia	36.00	35.97	-	35.97	0.03	54,785.29	100%
Participants from Mamou	76.00	75.90	-	75.90	0.10	54,709.39	100%
Participants from Labé	96.00	95.92	-	95.92	0.08	54,613.47	100%
Participants from Faranah	96.00	95.92	-	95.92	0.08	54,517.55	100%
Participants from Kankan	120.00	119.90	-	119.90	0.10	54,397.65	100%
Participants from N'Zérékoré	164.00	163.90	-	163.90	0.10	54,233.75	100%
Transportation for the 14 participants in the workshop on the popularization of the National Arms Control Policy coming from the interior of the country	-	-	-	-		54,233.75	
Participants from Boké	48.00	-	-	-	48.00	54,233.75	0%
Participants from Kindia	36.00	-	-	-	36.00	54,233.75	0%
Participants from Mamou	76.00	-	-	-	76.00	54,233.75	0%
Participants from Labé	96.00	-	-	-	96.00	54,233.75	0%
Participants from Faranah	96.00	-	-	-	96.00	54,233.75	0%
Participants from Kankan	120.00	-	-	-	120.00	54,233.75	0%
Participants from N'Zérékoré	164.00	-	-	-	164.00	54,233.75	0%
Daily subsistence allowance for participants for Participants from Kankan	-	-	-	-		54,233.75	
Participants from N'Zérékoré	668.00	667.92	-	667.92	0.08	53,565.83	100%
Daily subsistence allowance for participants for Participants from N'Zérékoré	668.00	667.92	-	667.92	0.08	52,897.91	100%
Daily subsistence allowance for participants for Participants from Boké	-	-	-	-		52,897.91	
Participants from Boké	1,356.00	1,354.98	-	1,354.98	1.02	51,542.93	100%
Participants from Kindia	1,356.00	1,354.98	-	1,354.98	1.02	50,187.95	100%
Participants from Mamou	1,356.00	1,354.98	-	1,354.98	1.02	48,832.97	100%
Participants from Labé	1,356.00	1,354.98	-	1,354.98	1.02	47,477.99	100%
Participants from Faranah	1,356.00	1,354.98	-	1,354.98	1.02	46,123.01	100%
Participants from Kankan	1,356.00	1,354.98	-	1,354.98	1.02	44,768.03	100%
Participants from N'Zérékoré	1,356.00	1,354.98	-	1,354.98	1.02	43,413.05	100%
Operating costs							
Daily subsistence allowance for participants in Two-day workshop on the popularization of the National Arms Control Policy	-	-	-	-		43,413.05	
Daily subsistence allowance for participants for nights spent outside Conakry	-	-	-	-		43,413.05	
Participants from Kankan	668.00	-	-	-	668.00	43,413.05	0%
Participants from N'Zérékoré	668	-	-	-	668.00	43,413.05	0%
Daily subsistence allowance for participants for nights spent in Conakry	-	-	-	-		43,413.05	

Participants from Boké	1,356.00	-	-	-	1,356.00	43,413.05	0%
Participants from Kindia	1,356.00	-	-	-	1,356.00	43,413.05	0%
Participants from Mamou	1,356.00	-	-	-	1,356.00	43,413.05	0%
Participants from Labé	1,356.00	-	-	-	1,356.00	43,413.05	0%
Participants from Faranah	1,356	-	-	-	1,356.00	43,413.05	0%
Participants from Kankan	1,356	-	-	-	1,356.00	43,413.05	0%
Participants from N'Zérékoré	1,356	-	-	-	1,356.00	43,413.05	0%
Publication of the ToR relating to the recruitment of a Consultant for the development of the National Arms Control Policy	1,746	1,733	-	1732.5	13.50	41,680.55	99%
Rental of an equipped room (sound system and video projector) for 02 workshops and for 02 days per workshop (validation and popularization of the National Weapons Control Policy)	2,792	1,396	-	1395.9	1,396.10	40,284.65	50%
Catering for 15 participants for 03 days, during the development of the TDR for the recruitment of a Consultant for the development of the National Arms Control Policy	—	0	-	0		40,284.65	
Coffee break	270	269.78	-	269.78	0.22	40,014.87	100%
Lunch break	765	764.78	-	764.78	0.22	39,250.09	100%
Mineral water	45	44.55	-	44.55	0.45	39,205.54	99%
Catering for 50 participants for 02 days during the validation workshop of the National Arms Control Policy	—	0	-	0		39,205.54	
Coffee break	600	599.5	-	599.5	0.50	38,606.04	100%
Lunch break	1,700	1699.5	-	1699.5	0.50	36,906.54	100%
Mineral water	100	99	-	99	1.00	36,807.54	99%
Catering for 60 participants for 02 days during the popularization workshop of the National Arms Control Policy	—	0	-	0		36,807.54	
Coffee break	720	0	-	0	720.00	36,807.54	0%
Lunch break	2,040	0	-	0	2,040.00	36,807.54	0%
Mineral water	120	0	-	0	120.00	36,807.54	0%
50 pages A5 notepads	50	0	-	0	50.00	36,807.54	0%
Folder shirts	50	0	-	0	50.00	36,807.54	0%
Flip Chart	5	0	-	0	5.00	36,807.54	0%
Ball pens (packages)	12	0	-	0	12.00	36,807.54	0%
Paper trains (packages)	12	0	-	0	12.00	36,807.54	0%
Markers	4	0	-	0	4.00	36,807.54	0%
Reproduction of the materials from the preliminary draft of the National Arms Control Policy	2,500	2499.75	-	2499.75	0.25	34,307.79	100%
bindings	50	49.5	-	49.5	0.50	34,258.29	99%
Office supplies for the National Arms Control Policy popularization workshop	—	0	-	0		34,258.29	
50 pages A5 notepads	60	59.95	-	59.95	0.05	34,198.34	100%
Folder shirts	60	59.95	-	59.95	0.05	34,138.39	100%
Flip Chart	5	4.95	-	4.95	0.05	34,133.44	99%
Ball pens (packages)	12	11.99	-	11.99	0.01	34,121.45	100%
Paper trains (packages)	12	11.99	-	11.99	0.01	34,109.46	100%
Markers	4	3.96	-	3.96	0.04	34,105.50	99%
Printing of the validated National Arms Control Policy document, to be sent to the government for approval	3,000	0	3,000.00	3000	-	31,105.50	100%
Printing of the National Arms Control Policy document approved by the government	9,000	0	-	0	9,000.00	31,105.50	0%
Media coverage by 03 channels including: (01) audio, 01 audiovisual, 01 online press, of the validation workshop of the National Arms Control Policy	750	749.93	-	749.93	0.07	30,355.57	100%
Confection of 02 banners	240	239.91	-	239.91	0.09	30,115.66	100%

Media coverage by 03 channels including: (01) audio, 01 audiovisual, 01 online press, of the popularization workshop of the National Arms Control Policy	750	0	-	0	750.00	30,115.66	0%
Confection of 02 banners	240	0	-	0	240.00	30,115.66	0%
Total Direct Costs	76,092	39,603	6,000	45,603			
Total Indirect Support Costs - 7%	5,326	2,772	420	3,192			
Total	81,418	42,376	6,420	48,796			
Amount of 1st installment	40,709						
Amount of 2nd installment	35,010						
Amount of 3rd installment							
Balance owing to VTF	26,923						

September, 23 2026 Primary Contact Person



GENERAL BAMBO FOFANA