11 January 2019
Issued by the Working Group on Transparency and Reporting

Original: **English**

WORKING GROUP ON TRANSPARENCY AND REPORTING
INTRODUCTORY PAPER FOR MEETING OF 31 JANUARY 2019

Introduction and mandate for the WGTR CSP4-CSP5

1.   During the Fourth Conference of States Parties (CSP4) of the Arms Trade Treaty (ATT), held in Tokyo on 20-24 August 2018, States Parties dealt with a number of recommendations of the Working Group on Transparency and Reporting (WGTR) that were the outcome of the WGTR's discussions during its meetings of 8 March 2018 and 31 May 2018, and they endorsed a number of standing agenda items and recurring and specific tasks for the WGTR for the period between CSP4 and CSP5.

2.   Following the WGTR recommendations in the WGTR report to CSP4, States Parties:

> a.   *Adopted the Co-chairs' document entitled "Outreach strategy on reporting", (Annex A to the Cochair's report);*
>
> b.   *Called on relevant stakeholders, including international assistance providers, and interested States Parties to discuss the possible organization of regional information sessions on reporting.*
>
> c.   *Requested the WGTR co-chairs and the ATT Secretariat to investigate the willingness of States Parties to offer basic support to other States Parties on reporting and consider options for announcing those willing to offer such support, including through an indication in the database of States Parties' national points of contact, using the information exchange portal for this, or having a list of willing reporting focal points on the reporting webpage.*
>
> d.   *Welcomed the development of the information exchange portal on the ATT IT platform in order to facilitate exchanges between States Parties and emphasizes the need for a holistic approach to future changes and improvements, in order to allow exchanges on all relevant topics.*
>
> e.   *Endorsed a three-tier approach to sharing information on diversion, subject to each State's national laws, practices or policies: 1) policy-level exchanges on diversion in the sub-working group on Article 11 of the Working Group on Effective Treaty Implementation; 2) intersessional exchange of policy-related and relevant operational information via the information exchange portal that is under development; and 3) an informal meeting among interested States Parties (and possibly signatory States) to discuss concrete cases of detected or suspected diversion that they are dealing or have dealt with.*
>
> f.   *Supported the creation of an informal consultative group of participants of the Working Group on Transparency and Reporting to consider and propose future changes and improvements to the IT platform, including the web-based reporting functionality and the information exchange portal, and requests the ATT Secretariat to involve the consultative group in the future work on relevant aspects of the IT platform.*

3.   The standing agenda items that States Parties instructed the WGTR to deal with as a minimum are the following:

a. *State of play of compliance with reporting obligations;*

b. *Challenges concerning reporting;*

c. *Substantive reporting and transparency issues;*

d. *Organizational means for information exchange;*

e. *Harnessing information generated by mandatory reporting;*

f. *IT platform: reporting and transparency functionalities;*

g. *WGTR mandate in the period between CSP4 and CSP5.*

4.   Under each of these standing agenda items States Parties charged the WGTR with both recurrent tasks and specific tasks for the period between CSP4 and CSP5:

a. *With respect to the state of play of compliance with reporting obligations, the WGTR will review the status of reporting, focusing on the 2018 and 2019 annual reporting exercise.*

b. *With respect to challenges concerning reporting, the WGTR will as a minimum:*

   i. *discuss challenges to submitting timely and accurate initial and annual reports and discuss means to support States Parties in addressing those challenges, with a view to providing recommendations to CSP5;*

   ii. *discuss submitted proposals for alterations or additional questions and answers for the 'FAQ'-type guidance document on the annual reporting obligation, including on the issue of categorizing items in the correct categories of conventional arms;*

   iii. *review the effectiveness and clarity of the templates to submit initial and annual reports.*

c. *With respect to substantive reporting and transparency issues, the WGTR will as a minimum:*

   i. *discuss substantive issues about the reporting obligations that could benefit from consideration by the WGTR;*

   ii. *further explore the issue of classification of conventional arms according to the "Harmonized System" (HS) of the World Customs Organisation (WCO).*

d. *With respect to organizational means for information exchange, the WGTR will as a minimum:*

   i. *discuss structured mechanisms, processes or formats facilitating the information exchanges that are required or encouraged by the Treaty, both on the policy level, as well as on the operational level;*

   ii. *further consider the potential merit of follow-up mechanisms on the initial and annual reports that States Parties submit within the WGTR (or the WGETI), in order to support States Parties in the implementation of the Treaty.*

e. *With respect to harnessing information generated by mandatory reporting, the WGTR will discuss approaches to how to do this with a view to allow analysis. The WGTR will thereby further focus on the use of IT platform for this purpose.*

f. *With respect to the reporting and transparency functionalities of the IT platform, the WGTR will further discuss the use of the IT platform to enhance transparency and*

facilitate the implementation of the reporting obligations of the Treaty. The consultative group of WGTR participants to support the ATT Secretariat on the development and enhancement of the IT platform will continue its work and report back to the WGTR in order to feed these discussions.

g. *With respect to the WGTR mandate in the period between CSP4 and CSP5, the WGTR will prepare a proposal for consideration by CSP5, which will include as a minimum the standing agenda items and the recurrent tasks outlined above.*

5.   During the session on transparency and reporting at CSP4, the co-chairs orally added two additional tasks to the WGTR mandate:

a. *With respect to challenges concerning reporting, The WGTR will:*

b. *discuss initiatives taken to implement the document entitled "Outreach strategy on reporting", adopted at CSP4.*

c. *consider the role of industry in supporting States Parties to comply with their reporting obligations.*

d. *With respect to the reporting and transparency functionalities of the IT platform, the WGTR will further explore the appropriateness and feasibility of providing a livestream or video recording of meetings of the Conference of States Parties and/or its subsidiary bodies on the IT platform.*

6.   The co-chairs have prepared this introductory paper to unpack the tasks of the WGTR for discussions in the period between CSP4 and CSP5, and to allow WGTR participants to prepare efficiently for the first WGTR meeting in Geneva on 31 January 2019,. The paper explains the background of the given tasks, summarizes past proposals and discussions, sets out elements for discussion and puts a number of proposals for consideration to WGTR participants. This should ensure a structured and effective discussion during the meeting. As the paper also includes several calls to WGTR participants to submit their own proposals on certain topics, the co-chairs also encourage participants to use the paper to submit any proposals in writing to the co-chairs ahead of the meeting.

Agenda item 1: State of play of compliance with reporting obligations

Recurring task: The WGTR will review the status of reporting, focusing on the 2018 and 2019 annual reporting exercise.

7.   Reviewing the status of reporting traditionally happens through a presentation by the ATT Secretariat. **During the 31 January 2019 meeting, the ATT Secretariat will give a general overview of the reporting status and of the progress that has been made in comparison to the previous status update.** The latter was a request by the WGTR to the ATT Secretariat during its 31 May 2018 meeting.

Agenda item 2: Challenges concerning reporting

Recurring task 1: The WGTR will discuss challenges to submitting timely and accurate initial and annual reports and discuss means to support States Parties in addressing those challenges, with a view to providing recommendations to CSP5.

8.   This task is included as a recurring task in the mandate of the WGTR to offer States Parties a continuous platform to share problems and difficulties as well as solutions and good practices, in the

organization and fulfilment of their reporting obligations. This can relate to all aspects of the initial and annual reporting processes, such as understanding the reporting obligations, gathering the information required for reporting, processing this information into reports, capacity challenges and coordination between different authorities ("interagency cooperation").

9. **The co-chairs invite all States Parties to share their experiences, but particularly urge States Parties that have not yet (completely) complied with their reporting obligations to share the obstacles that have kept them from reporting.** In this way, obstacles that concern implementation-related issues can be captured and potentially feed discussion in the WGETI, as well as potential recommendations for the States Parties in question to apply for implementation assistance to the Voluntary Trust Fund.

10. The co-chairs do point to the comprehensive assistance documents that the CSP already recommended and endorsed which are available on the ATT website, namely:
   - "National-Level Measures to Facilitate Compliance with International Reporting Obligations and Commitments" – offering guidance on the organization of reporting duties;

   - "Reporting Authorized or Actual Exports and Imports of Conventional Arms: Questions & Answers" - providing guidance in the form of questions and answers to facilitate the preparation of the mandatory annual report.

11. The co-chairs also point out that States Parties that struggle to comply with their reporting obligations are eligible to apply for implementation assistance to the Voluntary Trust Fund.

12. **Under this agenda item, the co-chairs, in coordination with the ATT Secretariat, will also give effect to the request of States Parties in the CSP4 Final Report to identify States Parties that are willing to offer basic support to other States Parties on reporting. They therefore invite interested States Parties to inform the co-chairs and the ATT Secretariat of their interest before or during the 31 January WGTR meeting.**

Recurring task 2: The WGTR will discuss initiatives taken to implement the document entitled "Outreach strategy on reporting", adopted at CSP4.

13. During CSP4, States Parties adopted an "Outreach strategy on reporting" to counter the alarmingly low rate of compliance with the reporting obligations of the Treaty. The outreach strategy includes several recommendations and calls on all ATT stakeholders to pay attention to reporting issues in their work on implementing and helping to implement the Treaty.

14. To effectively monitor the implementation of the outreach strategy and its impact, it is essential that the WGTR follows up on this during every meeting.

15. **The co-chairs will therefore first ask States Parties, civil society and regional organizations to brief WGTR participants about any informative sessions or promotion events on reporting that they have held in the past year, and about any other initiative focused on enhancing compliance with the reporting duties, such as the implementation of VTF projects.**

16.   **Subsequently, the co-chairs will also ask the President, members of the Bureau, and the ATT Secretariat to brief WGTR participants on any initiative, outreach or information-sharing they have undertaken.**

Recurring task 3: The WGTR will discuss submitted proposals for alterations or additional questions and answers for the 'FAQ'-type guidance document on the annual reporting obligation, including on the issue of categorizing items in the correct categories of conventional arms.

17.   The aforementioned document "Reporting Authorized or Actual Exports and Imports of Conventional Arms: Questions & Answers" requires that proposals for alterations and additional questions and answers be considered in the WGTR. In this respect, **the co-chairs invite WGTR participants to submit any proposals for alterations and additional questions to the co-chairs as early as possible, to allow for reflection by WGTR participants**.

18.   Considering the introduction of online reporting through the new ATT website, the ATT Secretariat will draft a proposal to amend the 'FAQ'-type guidance document to include instructions on the use of the functionality. This proposal will be presented to WGTR participants for their approval during the 4 April WGTR meeting.

Specific CSP4-5 task 1: The WGTR will review the effectiveness and clarity of the templates to submit initial and annual reports.

19.   In order to facilitate reporting, CSP2 endorsed and recommended for use templates to submit initial reports and actual reports; these are available on the ATT website. During the preparatory process leading up to CSP3, it was decided to leave these templates unchanged for a number of years to provide some stability for reporting efforts. Therefore, the templates were not discussed at CSP3 or CSP4. However, considering the growing indications by States Parties and other ATT stakeholders of the complexity of the templates and considering the upcoming introduction of online reporting, a review was included in the mandate for the WGTR for the period between CSP4 and CSP5.

20.   **At the 31 January meeting, the co-chairs propose to have an open discussion on the templates. They invite WGTR participants to share their lessons learned in using the templates and their suggestions about how the templates could substantively better support efficient, effective and transparent reporting. The co-chairs also call on civil society to present their analysis of the templates and their use during the meeting.**

21.   As the reporting templates form the basis for the online reporting functionality on the new ATT website, it is likely that participants will have further comments on the templates after having used the online reporting functionality for the first time. **Irrespective of the outcome of the discussions during the 31 January and 4 April WGTR meetings, the co-chairs will therefore hold an additional consultation round on the templates after the 31 May deadline for submitting annual reports.** This is necessary to ensure a comprehensive and effective review of the templates.

22.   Considering the close link between the reporting templates and the online reporting functionality on the new ATT website, the review process will be conducted in close coordination between the co-chairs and the ATT Secretariat.

Specific CSP4-5 task 2: The WGTR will consider the role of industry in supporting States Parties to comply with their reporting obligations.

23.   Industry is often mentioned as an important partner in the implementation of the Treaty. This applies to reporting in particular. Record-keeping by exporting and importing economic operators, for example, is an invaluable source for competent authorities to collect and report data on the actual exports and imports that haven taken place.

24.   In that respect, **the co-chairs consider it useful to have a discussion in the WGTR with those involved on the concrete contribution that industry can or should provide to State Parties to facilitate their reporting duties. The co-chairs have therefore invited representatives from industry and civil society to address the WGTR on this topic during its 31 January meeting [to be confirmed].**

Agenda item 3: Substantive reporting and transparency issues

Recurring task: The WGTR will discuss substantive issues about the reporting obligations that could benefit from consideration by the WGTR.

25.   Discussing substantive issues about reporting is a recurring task to allow WGTR participants to raise any issue on the substance of any of the obligations in article 13 of the Treaty. **The co-chairs therefore invite all participants to raise any substantive issue they want to see discussed in the WGTR, preferably in advance of the 31 January meeting.**

26.   The co-chairs do point out that one specific issue is already singled out for (further) discussion in the upcoming meetings and that certain other issues were already dealt with in previous sessions, with or without a concrete outcome. The specific issue for (further) discussion is introduced below. Issues that were discussed before, with the conclusion not to pursue them further during this session, include the following: i) a good practice document on gathering information to compile annual reports; and ii) guidance on the categorization of items within the correct category of conventional arms covered under article 2 (1) of the Treaty and sub-categories of SALW (although proposals on such categorization are still welcome in the context of the 'FAQ'-type guidance document on the annual reporting obligation).

Specific CSP4-5 task: The WGTR will further explore the issue of classification of conventional arms according to the "Harmonized System" (HS) of the World Customs Organisation (WCO).

27.   During its 31 May 2018 meeting, a representative of the World Customs Organisation (WCO) briefed the WGTR on the HS concerning the customs classification of goods. This briefing demonstrated that most of the conventional arms covered under Article 2 (1) of the ATT, except SALW, are not classified by specific customs codes that would allow identification of those conventional arms in the HS. This is regrettable from the perspective of reporting and record-keeping, because it makes the efficient gathering of information difficult. It is also problematic from the perspective of enforcing arms transfer controls, as it entails that the HS is not usable to ensure visibility of the trade in conventional arms, to compile statistical information, and to develop targeted responses to emerging issues.

28.   The discussion demonstrated that introducing specific customs codes for the conventional arms covered under Article 2 (1) of the ATT would meet the two most important drivers for amending

the HS – namely, new technological developments and security concerns, in particular if they are backed by a treaty such as the ATT. Proposing amendments to have more specific codes for conventional arms would therefore not be exceptional or controversial. Conventional arms would also lend themselves well to specific codes, as they are fairly easy to describe and identify.

29.   Concerning the amendment process, it was said that interested States Parties should work towards the 2027 review, which would require finalized amendments by 2024. These amendments should be submitted by Member States through their customs administrations, possibly in cooperation with the ATT secretariat.

30.   Based on the WCO presentation and the subsequent discussion, the WGTR decided to explore the issue further in the period between CSP4 and CSP5. The co-chairs also called on interested States Parties to discuss the issue with their national customs administrations and within the framework of (regional) organizations of which they are members that deal with conventional arms control lists.

31.   **For the 31 January meeting, the co-chairs call on all States Parties and other participants to discuss this issue with their national customs administrations and to share with the group any past or present projects they have been involved in to amend the Harmonized System in the field of conventional arms. The co-chairs also invite all States Parties and other participants to express their interest in working with the co-chairs and the ATT Secretariat to prepare a concept note setting out the parameters for a possible proposal to amend the Harmonized System in 2027.**

Agenda item 4: Organizational means for information exchange

Recurring task: The WGTR will discuss structured mechanisms, processes or formats facilitating the information exchanges that are required or encouraged by the Treaty, both on the policy level, as well as on the operational level.

32.   On this agenda item, the co-chairs first and foremost point to the important decisions that States Parties took at CSP4.

33.   First, States Parties welcomed the development of the information exchange portal on the ATT IT platform to facilitate exchanges between States Parties and emphasized the need for a holistic approach to future changes and improvements, to allow exchanges on all relevant topics. The reference to a "holistic approach" and "all relevant topics" is important, as the goal should be that the information exchange portal, where feasible, should be able to facilitate all relevant information exchanges that are required or encouraged by the Treaty. For illustration, the co-chairs refer to the working paper on "Facilitating Information Exchange and Treaty Implementation via the ATT Website" that Japan presented during the 31 May 2018 WGTR meeting. This working paper proposes a list of types of information that could be shared through the information exchange portal. It also proposes a list of national points of contact in the portal.

34.   This topic will be further discussed under agenda item 6, dealing with the IT platform.

35.   Second, States Parties endorsed a three-tier approach to sharing information on diversion. Besides discussions in the WGETI and exchanges via the information exchange portal, this includes an

informal meeting among interested States Parties and signatory States to discuss concrete cases of detected or suspected diversion that they are dealing with or have dealt with. The informal meeting was considered as a vital instrument for States Parties to discuss their operational diversion issues with the potentially involved and other States; in that sense it also fitted within the proposals in the paper "Preventing and fighting the diversion of legally transferred weapons" that France and nine other States Parties presented in the 6 March 2018 WGETI meeting. As the co-chairs explained during the 31 May WGTR meeting, the intended design of this informal meeting would be a meeting held in the margins of the working group meetings. The meeting would not be under the umbrella of the WGTR and the WGETI, but would be hosted by the co-chairs of the WGTR, the chair of the WGETI and the facilitator on diversion issues, all in their national capacity. In that respect, **the WGTR co-chairs will coordinate with the WGETI chair and facilitator on diversion, and encourage States Parties and signatory States to express their interest in holding such informal meeting during the week of the April working group meetings according to the proposed approach. If applicable, interested States would then be requested to reflect on the cases they wish to discuss and which other States they would wish to involve in the discussions. The co-chairs will repeat this call during the 31 January meeting.**

36.   Notwithstanding the progress made in establishing a framework for the information exchanges that are required or encouraged by the Treaty, this task was still included in the WGTR mandate to give WGTR participants the opportunity to present other proposals for mechanisms, processes or formats that could facilitate information exchange. **In that respect, the co-chairs welcome any proposal in writing before the 31 January meeting, and oral proposals during the meeting itself.** The co-chairs do urge participants to consider ongoing discussions in the WGETI and past discussions in the WGTR that were closed, such as the introduction of an additional reporting template for a "policy level" report on policies, activities and lessons learned on diversion.

Specific CSP4-5 task: The WGTR will further consider the potential merit of follow-up mechanisms on the initial and annual reports that States Parties submit within the WGTR (or the WGETI), in order to support States Parties in the implementation of the Treaty.

37.   During its 8 March 2018 meeting, the WGTR briefly addressed the desirability of introducing follow-up mechanisms on the initial and annual reports that States Parties submit. As an example of a limited follow-up mechanism, the co-chairs introduced the idea of States Parties offering each other technical feedback on the reports they submit to the ATT Secretariat. This could, for example, be organized as an optional mechanism for interested States Parties, which would operate on request of the State Party in question and where feedback would be given by volunteer States Parties. A more general idea the co-chairs introduced was that of States Parties using the information in initial and annual reports to identify general implementation-related trends and common issues, to help focus the discussions in the WGETI.

38.   Very few comments were made about these ideas and it was decided to push this topic to 2019. **The co-chairs now re-submit these ideas for discussion and invite WGTR participants to share their views on their desirability and feasibility.** The installation of such processes would obviously require a fundamental discussion on who takes the lead, who can participate, how information is handled, and the form and accessibility of the outcome.[1] Also, such processes would be highly

---

[1] To the extent that WGTR participants envisage the ATT Secretariat a facilitation role in such processes, the capacity of the Secretariat should also be discussed.

dependent on the availability of the information in the initial and annual reports in a form that allows for feedback and analysis, which the WGTR also needs to consider under agenda item 5.

Agenda item 5: Harnessing information generated by mandatory reporting

Recurring task: The WGTR will discuss approaches to how to do this with a view to allow analysis. The WGTR will thereby further focus on the use of IT platform for this purpose.

39.   This task is included as a recurring task to offer WGTR participants a continuous opportunity to present projects to harness information from the initial and annual reports in a manner that allows follow-up to these reports, for example in the WGETI. **The co-chairs therefore welcome any proposal in writing before the 31 January meeting, as well as oral proposals during the meeting itself.**

40.   The co-chair do point to two initiatives that already have been discussed in the WGTR.

41.   First and foremost, under this agenda item, the co-chairs recall the overwhelming consensus among participants of the WGTR's 8 March 2018 meeting that:
   - the information generated, especially through the annual reports, should be available in a searchable database that allows for queries and extracting data;
   - the reporting functionality in the ATT IT platform should be developed with this purpose in mind.

42.   This topic will be further discussed under agenda item 6, that deals with the IT platform.

43.   The co-chairs also recall that in the WGTR's 31 May 2018 meeting, participants and the co-chairs agreed that the "National Transfer Controls database" of the ATT Baseline Assessment Project (ATT-BAP) could be used to identify issues that are worthy of discussion in the WGETI, and that the co-chairs would communicate this finding to the Chair of the WGETI, which they did.

Agenda item 6: IT platform: reporting and transparency functionalities

Recurring task 1: The WGTR will further discuss the use of the IT platform to enhance transparency and facilitate the implementation of the reporting obligations of the Treaty.

44.   **At the end of 2018, the ATT Secretariat launched the new ATT website, on which it will give a general presentation during the 31 January 2019 WGTR meeting.**

45.   The area of the new website that is restricted to States Parties only includes the long-awaited online reporting functionality and an information exchange platform. As mentioned above, during CSP4 and its preparatory process, States Parties dealt with these elements extensively, which is reflected in the Final Report of CSP4 and in the reports of WGTR meetings of 8 March 2018 and 31 May 2018. For the further work of the WGTR, a number of topics are very relevant.

46.   As to the online reporting functionality, States Parties will have the opportunity to use this for the first time in 2019 and thus submit their reports about their exports and imports in 2018 online. In preparation for this exercise, the ATT Secretariat will give a presentation on the use of the functionality

during the 4 April 2019 WGTR meeting. It will then also present a draft proposal to amend the 'FAQ'-type guidance document to include instructions on the use of the functionality. After the 31 May deadline for submitting annual reports, the co-chairs will hold a round of consultations to allow States Parties to give comments on the use of the functionality and on the reporting templates that also form the basis for the online reporting functionality. In its briefing on the online reporting functionality during the 4 April 2019 meeting, the ATT Secretariat will also introduce the next phase of development, which is presenting the information generated, especially in the annual reports, in a publicly available searchable database that allows for queries and extracting data.

47.   As to the information exchange platform, reference was already made under agenda item 4 to the need for the platform to be able to facilitate all relevant information exchanges required or encouraged by the Treaty, as emphasized by States Parties during CSP4. The information exchange platform was also included as an important "tier" in the three-tier approach to sharing information on diversion, which States Parties endorsed during CSP4. **In its general presentation about the new ATT website during the 31 January 2019 WGTR meeting, the ATT Secretariat will also present the state of affairs of the information exchange platform.**

Recurring task 2: An informal consultative group of WGTR participants will support the ATT Secretariat on the enhancement of the IT platform and consider and propose future changes and improvements, and report back to the WGTR in order to feed these discussions.

48.   In the preparatory process of CSP4, an informal consultative group of WGTR participants was established to test the online reporting functionality that is now included in the ATT website. A new group will now be established to monitor and advise on the rollout and the further development of the system. The group will focus on the functioning of the information exchange platform and the online reporting functionality, as well as on the start-up of the project for a functionality that allows for extraction of information from the reporting functionality into a searchable database.

49.   **The co-chairs, in coordination with the ATT Secretariat, will establish the group. Interested WGTR participants are invited to inform the co-chairs and the ATT Secretariat of their interest before or during the 31 January WGTR meeting.**

Specific CSP4-5 task: The WGTR will further explore the appropriateness and feasibility of providing a livestream or video recording of meetings of the Conference of States Parties and/or its subsidiary bodies on the IT platform.

50.   During the 8 March 2018 WGTR meeting, participants discussed a co-chair proposal to livestream the open sessions of all working group meetings and the CSP itself on the ATT website. Such measure would have a very positive impact on universalisation and inclusion, as it would guarantee that all stakeholders in the ATT community – States, civil society, industry and international organisations – have the opportunity to follow the discussions of the CSP and its working groups at all times, regardless of budgetary or travel constraints. Equally so, it would give all interested in the ATT a window into the work being done.

51.   Some WGTR participants supported the idea at the time, but budgetary constraints were also raised. **Given the very positive potential impact, the co-chairs consider that resubmitting the proposal is warranted and encourage participants to think out-of-the box in order to come to an**

effective and cost-efficient method. The co-chairs have also requested the ATT Secretariat to look into the matter.

Agenda item 7: WGTR mandate in the period between CSP5 and CSP6

Recurring task: The WGTR will prepare a proposal for consideration by CSP5, which will include as a minimum the standing agenda items and the recurrent tasks outlined above.

52.	**The co-chairs will present a draft proposal for the mandate of the WGTR in the period between CSP5 and CSP6 during the 4 April 2019 WGTR meeting.**